

## QUARTERLY BOARD REPORT APR-JUN 2021

### Executive Summary:

#### 1/ Entrepreneurship

- We created a 23-section online course for Entrepreneurs called Entrepreneurship 101.
- We then taught that 12-week course to 9 students of the Learn and Earn Hydroponics Course.
- We wrote 14 business plans - for 6 students of the Learn and Earn Hydroponics Course and 8 displaced persons from Abaco as part of the UUSC grant.
- We provided \$16,400 in grants - \$10,000 to 3 winners of the Seed To Succeed Event #2 and \$6,400 to 8 winners of the UUSC grant project - a bakery, a laundry, two cafeterias, a pop-up shop, a sign maker, landscaper and on-line educator.
- We also successfully applied for an \$18,000 grant from the Small Business Development Center (SBDC) for Willamae Sweeting for fencing, irrigation and supplies.
- We connected Insworth Wallace with Sharon French of the SBDC for potential grant funding.
- We assisted a previous Seed To Succeed #1 winner Breandra Whyllly with Sharon French of the SBDC with a \$5k grant application.
- We reviewed Jermayne Kemp's business plan application and connected him with Sharon French of the SBDC.

#### 2/ One Eleuthera Cooperative Credit Union (OECCUL)

- The Executive Committee met twice to further develop the turnaround plan. A five-year P&L projection was drafted.
- A letter was drafted to the Central Bank of The Bahamas (CBOB) requesting a meeting. Two presentations made to the OEF Board. We led a presentation to the Governor of CBOB on 5 May resulting in the institution granting a 7 ½ month extension to OECCUL to achieve a merger.
- We met with Sandy Morley of BAF to discuss a potential partnership.
- We wrote a Cotton Bay Foundation Grant for \$18k, of which \$10.8k was successfully awarded.
- We wrote an OEF grant for \$40k for the GM's salary.
- The supervisory committee met three times and carried out two on-site visits and drafted a report to the OECCUL Board.
- We continued to meet with the BDB and SBDC to secure onlending and loan guarantee facilities.
- We drafted Terms of the Partnership Agreement with OECCUL and reviewed necessity to OECCUL to register as an NPO under NPO Act, 2019

### **South Eleuthera Emergency Partners (SEEP)**

- We met with the administration assistant weekly as part of the project management team to address any SEEP issues.
- We created a Vehicle Asset Listing to assist the fundraising team to plan their strategy for acquiring future vehicles, we developed a SEEP briefing document Eagles Wings for the development team and reviewed the Ambulance Log and provided feedback for improvement.
- We met with stakeholders multiple times and updated and revised budgets for 20/21 and 21/22.
- Reviewed Terms of the Partnership Agreement with SEEP.

### **Cancer Society Of Eleuthera (CSE)**

- We met with Stakeholders multiple times to identify the needs of CSE.
- We developed the policies and procedures for a Benevolence Fund, created a concept note and budget for CSE.

### **Breast Cancer Outreach Program (BCOP)**

- We met with stakeholders multiple times to develop a Concept Note and to try and understand how best to position this program.
- We created a concept note, budget and job description for BCOP coordinator

### **Eleuthera Arts and Cultural Center (EACC)**

- We met with stakeholders multiple times.
- We created a budget for EACC for 20/21.
- We created a job description for the coordinator role.

### **Island Journeys (IJ)**

- We met with stakeholders and made a presentation for support and are awaiting approval from the Chairman of IJ to go ahead.
- We drafted a concept note and a budget for IJ for 20/21.

### **South Eleuthera Mission**

- We met with stakeholders and made a presentation for support. We are waiting approval from SEM Board to go ahead.

### **Egg Layers Project**

- We met with BDB Representatives and Stakeholders to discuss the Egg Layers Project.
- We created a business plan and budget for the BDB for review.

### **Fiscal Sponsorship/technical assistance/partnership agreements**

- Provided input and reviewed the draft Fiscal Sponsorship and Technical Assistance Agreements.
- We made a presentation on the NPO Act for the OEF Board.

### **Global Giving**

- We held multiple meetings with stakeholders to review grant proposals and budgets.

- We identified four prospects for acceleration.
- We redrafted CSO Mapping plan and CSO Mapping budget, created Readiness Matrix for core partners here
- We started work to develop a proof of concept for OEFSEA and redrafted accelerator budget for the year.

#### Activities / Accomplishments:

*Detailed report on accomplishments and activities during the quarter. Can use separate headings (include new & ongoing project).*

#### KEY OBJECTIVES FOR OEFSEA

##### **1/ TO MENTOR OEF/CTI STAFF TO START THEIR OWN BUSINESSES**

##### **1.1 Hydroponics Entrepreneurship 101 Program**

- 23 Sections of The Entrepreneurship 101 Hydroponics curriculum were drafted by cloning and rewriting the existing course and extensively modifying it for use for high school students in Velsoft
- Multiple communications were undertaken to resolve software cloning issues on Velsoft.
- Orientation to Students was undertaken on 1 April.
- Teaching sessions on Entrepreneurship 101 were taught in 3-hour sessions on 9 April, 16 April, 23 April, 30 April, 7 May, 14 May, 21 May, 28 May.
- Attendance records were kept and communicated for each teaching session to stakeholders.
- Zoom recordings of the teaching sessions were communicated to the students.
- A speakers list for the students was developed that included Lashawn McPhee, Brenda Harris-Pinder, Sharon French, Deon Gibson, Robert Mortimer, Wellington Hepburn, Travis Miller and Amad Thompson.
- An analysis prepared for the Academic Dean of student completion of the course here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer\\_oneleuthera\\_org/EcUVO9TzgChDsgmZB3Us63ABROsiMv7SboGSYFf93tw6Ng?e=cAPfXw](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer_oneleuthera_org/EcUVO9TzgChDsgmZB3Us63ABROsiMv7SboGSYFf93tw6Ng?e=cAPfXw)

##### **1.2 Apiology Entrepreneurship Lite Program July 2021**

- Meetings were held with Academic Dean planning the Entrepreneurship Lite Program for the Apiology Course
- The Hydroponics Entrepreneurship 101 Program was planned to be taught into 6 one-hour Modules to be taught on 13 and 14 July. We started drafting the program here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/personal/markpalmer\\_oneleuthera\\_org/EfWT4Z62dvNCi7zc0wk4jGYBpp7qTOlycuuBugEqsyUsMg?e=WAXB1s](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/personal/markpalmer_oneleuthera_org/EfWT4Z62dvNCi7zc0wk4jGYBpp7qTOlycuuBugEqsyUsMg?e=WAXB1s)

### 1.3 UUSC Grant

- Worked with Project Management Team to create lean business plan template here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EcDchmQFkWZLgx29AKVml74BkwGsplulcWst8mNy-V\\_2Hg?e=948xfE](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EcDchmQFkWZLgx29AKVml74BkwGsplulcWst8mNy-V_2Hg?e=948xfE)
- Assisted Jimallie Sands, Rashida Murray, Melissa Sweeting, Erika Albury, Ingrid Farrington, Shenique Smith, Paul McPhee and Bianca Reitsma-Gibson with their business plans and budgets from 14 June to 23 June here.
- Created budget template for each person here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer\\_oneleuthera\\_org/EVvBiGJyEy9OjEYoVy006CABCLG3J6rn1-1dkilZHjDw0Q?e=RU80YG](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer_oneleuthera_org/EVvBiGJyEy9OjEYoVy006CABCLG3J6rn1-1dkilZHjDw0Q?e=RU80YG)

## **2/ TO PROVIDE SMALL GRANTS TO OEF/CTI STAFF TO START THEIR OWN BUSINESSES**

### 2.1 Seed To Succeed Event #1

- We are continuing to meet monthly with the winners to check in on their progress and offer assistance that they need. The M&E report is here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/keyshnakemp\\_oneleuthera\\_org/EUwSIQbvUm1Moq4RpAR2-twBuuPNxxdL3c2d8dcuyUhe0w?e=aOnhPE](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/keyshnakemp_oneleuthera_org/EUwSIQbvUm1Moq4RpAR2-twBuuPNxxdL3c2d8dcuyUhe0w?e=aOnhPE)

### 2.2 Seed To Succeed Event # 2 Hydroponics Learn & Earn

- Finished drafting the rollout plan in Monday.
- Assisted in the execution of the event.
- Chose the judges and recruited the judges
- Met with Yolanda Parwar to plan marketing efforts on 13 May
- Judging criteria and judges packs were developed and created here
- Judging forms were created here
- Drafted Student Criteria for the program here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/ES-miRcnQTBFj9-hpo-6GHoBrY-THMuXSTBmHET\\_ljJhhA?e=5ondmz](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/ES-miRcnQTBFj9-hpo-6GHoBrY-THMuXSTBmHET_ljJhhA?e=5ondmz)
- Orientation of Judges took place on 2 June
- Met with Sumayyah Cargill of BDB to secure another \$5k grant and granting requirements for BDB
- Drafted concept note for BDB here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EbSVEYCUWMhNvBs\\_gHBtak-UBe3dJvnTN-xGSOYYJNvsa9w?e=4%3AeOGdj7&at=9](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EbSVEYCUWMhNvBs_gHBtak-UBe3dJvnTN-xGSOYYJNvsa9w?e=4%3AeOGdj7&at=9)
- 6 persons were assisted in completing their business plans, their budgets, their pitch decks and videos from 31 May to 5 June and their videos here
- These were sent to the Seed To Succeed judges as well as the Communicaitons and IT team.

- Develop Mock program and carried out mock sessions with 6 students on 8 June
- Attended Seed To Succeed sharktank event on 9 June
- Followed up judges for score sheets and collated them
- Input was given to Shapreka for creating a Spark for Seed To Succeed
- Organised Judges deliberation that took place on 11 June.
- Created a post debriefing event between judges and participants 17 June
- Met with UNDP representative on funding Tate Bethel's NPO
- Attended Graduation on 30 June
- We will draft the M&E component in the next quarter

### 2.3 UUSC Grant

- Criteria for judging the plans were drafted here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer\\_oneleuthera\\_org/EWHEhLnUrVOhAVF2eEyomsBhOFyKHkhtd6f0AaK130zlQ?e=75nWRe](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer_oneleuthera_org/EWHEhLnUrVOhAVF2eEyomsBhOFyKHkhtd6f0AaK130zlQ?e=75nWRe)
- Arranged meeting to deliberate and award grants on 25 June
- Combined consolidated scores of the winners and grant awards here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer\\_oneleuthera\\_org/EbLD8obiRpFFgQd1Y1kKbYB9WV2ete4Jjaw1D7t\\_5SjFQ?e=fQj9Rt](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer_oneleuthera_org/EbLD8obiRpFFgQd1Y1kKbYB9WV2ete4Jjaw1D7t_5SjFQ?e=fQj9Rt)
- Started drafting M&E component.

### 2.4 SBDC Grants

- An application was made for Willamae Sweeting and successfully awarded \$18,000 for fencing, irrigation and supplies.
- Connected Insworth Wallace with Sharon French for potential grant funding
- Assisted Breandra Whyllly with SBDC \$5k grant application
- Reviewed Jermayne Kemp with his business plan application and connected him with Sharon French

## **3/ TO SUPPORT OUR CORE PARTNERS TO REACH INDEPENDENCE AND SUSTAINABILITY**

### 3.1 OECCUL

#### 1/ Board Development

- We continued our work with strengthening OECCUL Board Governance by recommending that OECCUL Board approve the appointment of Clifford Johnson as a Board Member.

#### 3/ Executive Committee

- Agenda was prepared and Executive Committee meeting chaired on 7 April and minutes prepared.
- Agenda was prepared and Executive Committee meeting chaired on 13 May and minutes prepared.

- A Rescue Plan for the OECCUL was redrafted and updated here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer\\_oneleuthera\\_org/EROhACUQh0tHnrfztY4JGIABgmnHJSDSU\\_GRdAsAyF2ALQ?e=raBjdA](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer_oneleuthera_org/EROhACUQh0tHnrfztY4JGIABgmnHJSDSU_GRdAsAyF2ALQ?e=raBjdA).
- A five-year P&L projection was drafted and reviewed with Sherwin Hilton here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer\\_oneleuthera\\_org/EdTeG9LIN4hCqW0Qyp1bQ2QB2r7MwkcR7l8ng-EdjsiYCA?e=yBEmVw](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/person/markpalmer_oneleuthera_org/EdTeG9LIN4hCqW0Qyp1bQ2QB2r7MwkcR7l8ng-EdjsiYCA?e=yBEmVw)
- A letter to the CBOB requesting a meeting was drafted here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/ERVhDyOLng5FgeL11kvD5UoBJdLxbnrD9gAxOctaHswVBA?e=cmqKqi](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/ERVhDyOLng5FgeL11kvD5UoBJdLxbnrD9gAxOctaHswVBA?e=cmqKqi)
- A presentation was created and made to the OEF Board on funding issues on 18 April here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EX1oWUG7KvpClwmroOgJlowB98ar4Wi7fPiYtNDvnlBm6g?e=Vd6mdS](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EX1oWUG7KvpClwmroOgJlowB98ar4Wi7fPiYtNDvnlBm6g?e=Vd6mdS)
- Second Presentation was made to OEF Board on 1 May.
- Met with OEF stakeholders to review OEF concerns.
- Entered Executive Committee tasks and turnaround plan in Monday.
- A letter was delivered to the Central Bank of the Bahamas (CBOB) on 19 April.
- A draft presentation to CBOB was created here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EaXnesN9qqdFrBncXUYV4dMBkvNuhEdUWHxwf1Uj4vSxrw?e=sq9ZsM](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EaXnesN9qqdFrBncXUYV4dMBkvNuhEdUWHxwf1Uj4vSxrw?e=sq9ZsM)
- A draft executive summary to CBOB was created here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EdK8Bohs1RxHvNcgjHzRpkEBzVXnNcFB-tm45aJ50n9CnA?e=EVRrGR](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EdK8Bohs1RxHvNcgjHzRpkEBzVXnNcFB-tm45aJ50n9CnA?e=EVRrGR)
- Met with Sandy Morley of BAF 27 April to discuss potential partnership and drafted minutes of the meeting
- Drafted and submitted Cotton Bay Foundation Grant for \$18k, of which \$10.8k was successfully awarded here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/EZcs6lPyybtArtFpuBc0UpkBGObI6Y-wLsVEF-pDoswDOQ?e=0y2HLF](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/EZcs6lPyybtArtFpuBc0UpkBGObI6Y-wLsVEF-pDoswDOQ?e=0y2HLF)
- Drafted letter for OEF support for GM here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer\\_oneleuthera\\_org/ES87TEpLa-RCv4aKmjK5VhwBSxRgKg5YyiNHSC0VxQCXDA?e=1Ymrvp](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/person/markpalmer_oneleuthera_org/ES87TEpLa-RCv4aKmjK5VhwBSxRgKg5YyiNHSC0VxQCXDA?e=1Ymrvp)
- Drafted and submitted OEF Grant for GM salary for \$40k here

- A pre CBOB meeting was held with Clifford Johnson and EC on 5 May prior to CBOB presentation
- A presentation was made to the Governor of CBOB on 5 May.
- Letter received from CBOB dated 17 May granting a 7 ½ month extension
- Research future of banking and online finance for OECCUL
- Communicated potential loan candidates from the SBDC to the OECCUL Board

#### 4/ Supervisory Committee

- Agenda was prepared and Supervisory Committee meeting chaired on 9 April and minutes prepared.
- Agenda was prepared and Supervisory Committee meeting chaired on 20 May and minutes prepared.
- Agenda was prepared and Supervisory Committee meeting chaired on 22 June and minutes prepared.
- A Supervisory Committee visit was made to the OECCUL on 29 April and 30 April and reports were drafted for the OECCUL Board.
- Minutes of the meetings were drafted and communicated to OECCUL Board.
- We executed the Supervisory Committee Workplan
- We reviewed 23 policies and procedures for OECCUL
- We reviewed and improved/implemented Delinquency Escalation Policy and made recommendations to the OECCUL Board.
- Reviewed Credit Bureau information, provided brief and documents to OECCUL Board for execution

#### 5/ Securing On-Lending facilities and Loan Guarantees - BDB

- Met with BDB representatives twice.
- Prepared briefing document for the Board.
- Arranged meeting between Executive Committee Members and SBDC.
- SBDC sent further documentation to be completed for next steps.

#### 6/ Securing On-Lending facilities and Loan Guarantees - Access Accelerator

- 2 meetings were held with SBDC representatives.
- Both documents have been tabled for the OECCUL Board and a decision is due to be made.

#### 7/ Governance Plan

- We confirmed that filings for AGM were made with the Central Bank.
- We confirmed Central Bank is in receipt of 2019 Financial Accounts.
- We were successful in getting the OECCUL to appoint a Management/Executive Committee to oversee executive management and implementation of the rescue plan.
- A Supervisory Committee was elected to meet to develop Supervision Plan.

- A Credit Committee was elected to meet to develop credit Plan.
- We started to develop a proposal to broaden the issuance of equity shares to its wider membership.
- We started to create engagement and advocacy plan for Central Bank

#### 8/ Finance Plan

- We met with Finance Officer and updated monthly P&L for 2020.
- We created monthly P&L projections for 2021.

#### 9/ Executive Management Plan

- We identified accounting and compliance candidates to address accounting and compliance issues.
- We reviewed leadership and staffing and recommended changes.
- We continued to try and link FedComp Software to integrate both branches and to allow online banking, money transfer and bill payment.
- We obtained police certificates for OECCUL Directors for CashNGo.
- We started to identify additional low-risk consumer products to roll out.

#### 3.2 SEEP ACCELERATION

- We created a Vehicle Asset Listing to assist the fundraising team to plan their strategy for acquiring future vehicles.
- We developed seep briefing document eagles wings for the development team here
- We reviewed the Ambulance Log and provided feedback for improvement.
- We met with stakeholders multiple times and updated and revised budgets for 20/21 and 21/22.
- We met with the administration assistant weekly as part of the project management team to address any SEEP issues.

#### 3.3 CANCER SOCIETY OF ELEUTHERA ACCELERATION

- Reviewed Benevolence plan with Lane and Avis

We met with Stakeholders multiple times to identify the needs of CSE. It was found that their budget for 2021 was unrealistic and it was redrafted with stakeholder input. We identified two areas where we can help them going forward:

1/ The development and fundraising for a Benevolence Fund

2/ The assistance with grant writing to write three historic grants for them that would allow them to hire an administrative assistant and to execute their programs.

- We created Concept Note for CSE
- We created Budget for CSE
- We created Policies and Procedures for a Benevolence Fund

#### 3.4 BREAST CANCER OUTREACH PROGRAM ACCELERATION

- Prepared budget for BCOP here



We met with stakeholders multiple times to develop a Concept Note and to try and understand how best to position this program. It was decided that BCOP should remain an OEF program as the CSE was not in a position to execute it. A decision needs to be made on whether we recruit a program coordinator or repurpose existing OEF staff.

- We created Concept Note for BCOP
- We created Budget for BCOP
- We created a job description for the coordinator role

### 3.3 EACC ACCELERATION

- Met with stakeholders on 30 April, 25 May
- Created a budget for EACC for 20/21 [here](#)
- Created a job description for the coordinator role [here](#).

### 3.4 ISLAND JOURNEYS ACCELERATION

We met with stakeholders and made a presentation for support. We are waiting approval from Chairman of IJ to go ahead.

- We drafted a concept Note.
- After stakeholder input we revised the concept note.
- We created a budget for IJ for 20/21

### 3.5 SOUTH ELEUTHERA MISSION ACCELERATION

We met with stakeholders and made a presentation for support. As at the writing of the report, we are waiting approval from SEM Board to go ahead.

### 3.6 EGG LAYERS PROJECT

- Met with BDB Representatives and Stakeholders to discuss the Egg Layers Project on 27 April and 12 May
- Created a business plan to the BDB for review [here](#)
- Created a budget for Egg Layers Project and submitted to BDB [here](#)

### 3.7 SOLAR PUMP PROJECT

### 3.8 NASSAU OFFICE

- Continued to manage the Nassau Office, dealing with bill payments and other issues,
- Liaising with sub tenant Yvette Ingraham and her lease
- Preparing monthly Petty Cash report for Avis
- Updating Key Records
- Securing signatures from OEF Board Members for a resolution on 22 April, 18 May and 19 June scanning and emailing to Robyn
- Scanning work permits for Cravo contractors and delivering work permits to Frank 16 April
- Purchasing parts for Honda on 20 April

## **4/ TO IMPROVE GOVERNANCE FOR OEF AND CORE PARTNERS**

### **4.1 Fiscal Sponsorship/technical assistance/partnership agreements**

- Drafted Terms of the Partnership Agreement with OECCUL here [https://oneleutherafoundation102-my.sharepoint.com/:w:/g/personal/markpalmer\\_oneleuthera\\_org/EU-oK7HDHV1BkVfV57MA0Z8BFxnuLMkCbelEet1NlggXAw?e=y36lKh](https://oneleutherafoundation102-my.sharepoint.com/:w:/g/personal/markpalmer_oneleuthera_org/EU-oK7HDHV1BkVfV57MA0Z8BFxnuLMkCbelEet1NlggXAw?e=y36lKh)
- Reviewed Terms of the Partnership Agreement with SEEP
- Provided input and reviewed the draft Fiscal Sponsorship and Technical Assistance Agreements
- Assisted Laura with updating OECCUL info in the draft OEF Board Manual and checked and corrected all core partner directorships
- Met with Laura 2 Jun to discuss core partner governance
- Presentation was created on NPO Act for the OEF Board here
- Presentation was made to the OEF Board on 12 June
- Reviewed necessity to OECCUL to register as an NPO under NPO Act, 2019

## **5/ CONTINUE TO DEVELOP PROOF OF CONCEPT FOR OEFSEA**

### **5.1 FUNDING FOR ACCELERATOR**

#### **Global Giving**

- Grant proposals and budgets were reviewed
- Global Giving tasks were entered into Monday
- A meeting was held with Stakeholders on 20 April, 29 April, 3 June, 7 June, 10 June, 24 June and 30 June to discuss forward motion.
- Review prospects for acceleration including Idea Relief, Grand Bahama Childrens Home and First Square
- Redrafted CSO Mapping plan here
- Redrafted CSO Mapping budget here
- Created Readiness Matrix for core partners here [https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer\\_oneleuthera\\_org/Efj4-07UCohOmltY7rhior4Byll94hIBdRRVRHKayDWfSg?e=ELePUr](https://oneleutherafoundation102-my.sharepoint.com/:x:/g/personal/markpalmer_oneleuthera_org/Efj4-07UCohOmltY7rhior4Byll94hIBdRRVRHKayDWfSg?e=ELePUr)
- Met with Matt Aubry and stakeholders to discuss ORG partnership on mapping project 15 June 22 June and 29 June.

#### **Templeton Foundation**

- Several meetings were held to decide how best to proceed with the approved grant.
- It was decided to hold off on this project for the moment. A document of the overlaps between the Global Giving Grant and the Templeton Grant was prepared here

#### **Department State Grant**

- Assisted Development Office in producing a logic model and detailed grant proposal for Department State Grant

#### **5.2 ACCELERATOR PROOF OF CONCEPT**

- Work has started to develop a proof of concept for OEFSEA which will be further developed as part of the Global Giving Grant
- Redrafted accelerator budget for the year here

#### **5.3 OEFSEA WEBSITE**

Design changes were made to the website with input from Yolanda Parwar to bring it more in line with OEF branding.

#### **Challenges / Recommendation:**

*Describe any challenges and how they were addressed. Outline all systems put in place to avoid/address similar challenges in the future.*

#### **1/ To mentor OEF/CTI staff to start their own businesses**

- We underestimated the time to draft the new curriculum and to develop a teaching plan for each teaching session and to actually teach it.

#### **2/ To provide small grants to OEF/CTI Staff to start their own businesses**

- We need to source additional grant funding for the L&E courses so that we are able to give out more grants

#### **3/ To support our Core Partners to reach independence and sustainability**

- OECCUL - We need to prioritise funding for capital injection \$300 with the OEF Board.
- SEEP - we need to secure funding for an ED, otherwise the organisation will continue to flounder.
- CSE - We need to start fundraising for the benevolence fund as soon as possible.
- BCOP/SOS - The Boards need to meet and give us instructions going forward.
- EACC - The identification of an ED needs to be prioritised.
- SEM - We need to continue to reach out to them until we get a decision.
- IJ - We need to continue to reach out to them until we get a decision.

#### **4/ To improve governance for OEF and core partners**

- We need to get our Fiscal Sponsorship and Technical Agreement Documents approved by the OEF Governance Committee asap.

#### **5/ CONTINUE TO DEVELOP PROOF OF CONCEPT FOR OEFSEA**

- The resignation of Gacintha Gordon and the non-renewal of Joanna Paul's contract has been challenging for grant writing purposes. A replacement will need to be found.
  - The scope of the mapping element of the Global Giving Grant and an extension to the timeline will need to be addressed by the Project Manager urgently with the donor.
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## **Future Plans:**

### ***Outline goals and objectives for next quarter / future***

#### **1/ To mentor OEF/CTI staff to start their own businesses**

- To continue improving the Entrepreneurship 101 Course for future usage.
- We will teach the course to two L&E cohorts.
- To develop the Entrepreneurship 101 Lite Course and move it to the VLC platform.
- To establish a viable and comprehensive programme that supports the growth and stability of social enterprises across Eleuthera

#### **2/ To provide small grants to OEF/CTI Staff to start their own businesses**

- We will work with the Development team to negotiate more grants for our Learn and Earn students.
- Provide access to capital for Eleutheran social entrepreneurs through partnerships with financial institutions

#### **3/ To support our Core Partners to reach independence and sustainability**

- OECCUL - We will continue with the monthly Supervisory Committee visits to improve the governance & we will continue to monitor the execution of the turnaround plan, and we will update the business plan and budget for the merger partners.
- SEEP - We will review and update the business and strategic plan.
- CSE - We will work with the Development team on the benevolence fund.
- BCOP/SOS - We will update the business plans for both organisations & advance the goals of BCOP.
- EACC - We will assist with the identification of an ED, and work planning and the rewriting of the concept note and business plan.
- SEM - We will continue to reach out to them for a decision.
- IJ - We will continue to reach out to them for a decision.
- CTI - We will assist the Farm with business planning

#### **4/ To improve governance for OEF and core partners**

- To sign Fiscal Sponsorship Support and Technical Assistance to all core partner organizations.

#### **5/ CONTINUE TO DEVELOP PROOF OF CONCEPT FOR OEFSEA**

- Global Giving - We will aggressively execute the grant.

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## **Human Resource Matters:**

***Include any details regarding staff including new hires, transfers, reductions, limitations, training and highlights***

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**Department: OEFSEA**

**Date: 25th July, 2021**

*Insert a list of the appendices and attachments here*